

Template for the formal request letter to become an observer

To the director of Jožef Stefan Institute (Ljubljana, Slovenia),

Prof Dr **Boštjan Zalar**

c/o **Simon Krek**, Coordinator of ELEXIS project

Jožef Stefan Institute
Jamova cesta 39
SI-1000 Ljubljana
Slovenia

Subject: Request to join ELEXIS as an Observer

Dear Prof Dr Zalar,

<< **full name and abbreviation of organisation**>> hereby requests to join European Lexicographic Infrastructure (ELEXIS) project (GA No 731015) as an Observer. With this letter, <<**organisation**>> declares itself willing to sign the attached ELEXIS Observer Agreement if the request to join ELEXIS as an Observer will be approved by the ELEXIS Project Management Board.

For the <<**organisation**>>

Signature:

<<**name person authorized to sign**>>

<<**function**>>

<<**official stamp or seal if applicable**>>