

Template for the formal request letter to become an observer

To the director of Jožef Stefan Institute (Ljubljana, Slovenia),

Prof. Jadran Lenarčič

c/o **Simon Krek**, Coordinator of ELEXIS project

Jožef Stefan Institute
Jamova cesta 39
SI-1000 Ljubljana
Slovenia

Subject: Request to join ELEXIS as an Observer

Dear Prof Lenarčič,

<< full name and abbreviation of organisation>> hereby requests to join European Lexicographic Infrastructure (ELEXIS) project (GA No 731015) as an Observer. With this letter, <<organisation>> declares itself willing to sign the attached ELEXIS Observer Agreement if the request to join ELEXIS as an Observer will be approved by the ELEXIS Project Management Board.

For the <<organisation>>

Signature:

<<name person authorized to sign>>

<<function>>