

## **Terms and conditions for ELEXIS visiting grants**

### **Calls**

Five calls for ELEXIS visiting grants will be launched twice a year during the project period amounting to an overall number of 30-40 grants. Grants will be announced on the project website and disseminated broadly.

### **Who can apply?**

Researchers/lexicographers within the EU member states (or associated countries) are invited to apply for free-of-charge access to and support in one of the providers of lexicographical infrastructures that are mentioned in the call. Note that visits can take place only between eligible countries (i.e. not by visiting an infrastructure in your own country).

### **Financial conditions**

ELEXIS will cover the following costs: Travel to the hosting site and back (airplane economy fare or train) and accommodation and stay based on per diem.

### **Obligations of the hosting institution (access provider) and of the grant holder**

During the grant visits, the hosting institutions will provide support in terms of lexicographical and/or IT expertise. The grant holder shall abide by the normal working practices, working hours and safety regulations of the infrastructure while present on the site.

Before accessing the infrastructure, the user may be requested to sign a contract with the access provider outlining access terms to the infrastructure, agreement to be bound by the provisions of the Grant Agreement, liabilities of the access provider and the user towards each other, rights with regards to Foreground (information and results generated under ELEXIS) and Background (information held prior to ELEXIS) and consequences of a breach of these obligations by the grant holder.

### **Application and selection procedure**

The applicant(s) should fill out the application template and make sure to provide an elaborate project plan for the visit. Priority will be given to those that have not yet taken advantage of the visiting grant scheme.

A selection panel composed of international experts in the field will assess all proposals received and recommend a short-list of the applicants that should benefit from access.

The selection panel will base its selection on scientific merit, taking into account that priority should be given to applicants who have not previously used the lexicographic infrastructure and are working in countries where no equivalent research infrastructure exist. It will apply the principles of transparency, fairness and impartiality.

### **Post visit requirements**

During the visit it is recommended that a timesheet/logbook is filled by the grant holder. At the end of the stay (and as a prerequisite for re-imburement) the grant holder(s) must document the visit with a report on the activities and outcomes (2-3 pages).